

## **ARTICLES OF INCORPORATION**

### **Proposed for Associations incorporated in compliance with**

### **The Law of July 1, 1901 and the Decree of August 16, 1901**

#### **ARTICLE 1: NAME**

The parties to the present agreement hereby establish an Association, in compliance with the Law of July 1, 1901 and the Decree of August 16, 1901. The Association shall be called EASTAP – European Association for the Study of Theatre and Performance.

#### **ARTICLE 2: PURPOSE**

The purpose of this Association is:

- Bring together in Europe scholars, artists, performance makers and stakeholders in order to encourage and promote multiple methods and approaches in the domain of theatre and performance, including all live performance (theatre, dance, opera, puppetry, circus, performance).

The activities envisioned to attain these goals are, among others:

- The organizing of conferences, workshops, seminars, working groups, debates, and round tables;
- Facilitating, sharing and developing innovative research projects that generate new knowledge;
- Increasing visibility for research in theatre and performance including the disciplines of aesthetics, performance theory and theatre and performance history in the various European countries;
- Translating and disseminating new and existing research by publishing a journal;
- Sponsoring multi-disciplinary debates among professionals (sociologists, anthropologists, historians, architects, photographers, physicists) on specific topics related to theatre and the performing arts;
- Exploring and promoting various forms of financial aid (subsidies, scholarships, grants) appropriate to the fields of research of the Association's members;
- Stimulating new networks of research.

#### **ARTICLE 3: OFFICIAL LOCATION/ADDRESS**

The official location/address is Paris and its suburbs

#### **ARTICLE 4: DURATION**

The duration of the Association is unlimited.

## **ARTICLE 5: MEMBERSHIP**

The membership shall include:

- a) Honorary members
- b) Benefactor-members
- c) Active members or supporters
- d) Institutions

## **ARTICLE 6: ADMISSION**

The Association is open to any person or institution connected with the purpose of the Association.

The support of individual members is always considered *intuitu personae*.

## **ARTICLE 7: MEMBERSHIP DUES**

The amount of dues in each category shall be set by the General Assembly, and shall be indicated each year in the Association's accounting.

Dues entitle members to a subscription to the Association's journal. Different categories of members are:

- a) Honorary members, distinguished as such by the Association.
- b) Benefactor-members are those who pay a specific entry fee to EASTAP events such as conferences and an annual membership fee.
- c) Active members are those who pay an annual subscription. It varies according to categories :waged members, unwaged members and artists, students.
- d) Institutional members (theatres, acting schools, libraries, museums...) are accepted but without a right to vote. Their fee will also be set at the General Assembly.

Dues are never refunded whatever the reason of the request.

Voting procedure is established in the Internal Rulings.

## **ARTICLE 8: CANCELLATION OF MEMBERSHIP**

Membership may be cancelled as a result of:

- a) A notice of resignation (a letter must be sent to the Ex-com ).
- b) Death
- c) Non payment of fees

d) A decision taken by the ExCom on the grounds of non-conformity with the purpose of the Association.

#### **ARTICLE 9: AFFILIATION**

The Association may join other associations, federations or groups, as decided by the ExCom.

#### **ARTICLE 10: RESOURCES**

The resources of the Association include:

- 1) The total of membership fees and subscriptions;
- 2) Any subsidies provided by central or regional governments or municipal authorities, in France or in Europe;
- 3) Any resources authorized under present law.

#### **ARTICLE 11: EXECUTIVE COMMITTEE**

The Association shall be administered by an Executive Committee consisting of 20 members, elected by the General Assembly for a term of 4 years.

The members of the Executive Committee can only be re-elected once.

The Office Bureau will ensure that the Executive Committee has at least 50% new membership every 2 years. (That is, only half of sitting members may seek re-election; no one who has served 2 terms may seek re-election.)

The Executive Committee shall ensure a fair balance among nationalities in its membership.

No more than two representatives of one country of residence can be represented in the Ex Com (country of residence is linked to the institutional affiliation)

Methods for achieving such balances shall be shown in internal record-keeping.

Executive Committee members' powers end with their term of service on the Committee.

The Executive Committee shall meet at least once a year, and as needed, upon the request of the president or of one-fourth of the members.

Decisions shall be made on the basis of a majority vote. In the case of a tie, the president's vote shall be decisive.

The Executive Committee shall be composed as follows:

President  
Vice-President  
Treasurer  
Secretary  
Secretary in charge of memberships  
Editor of the journal  
Co-Editor of the journal  
Communications person, for liaison with other organizations

Fund-raiser  
Webmaster  
Co-ordinator of international projects  
2 student representatives  
7 active members, including artists, who will participate in the Association's activities

#### **ARTICLE 12: THE Bureau (Office)**

The ExCom shall elect, by secret ballot, a President, Vice-President, Secretary and Treasurer.

The roles of President and Treasurer cannot be combined.

The Office Bureau runs the day-to-day business of the Association and can delegate members of the Executive Committee to perform specific tasks.

The President and the Treasurer shall be signatories for cheques and the Association's other financial documents.

The functions of the Office Bureau members are specified in the Association's internal rulings.

The financial report and annual accounts are to be prepared by the Executive Committee Office Bureau and sent each year to the Prefect of the Department.

#### **ARTICLE 13: GENERAL ASSEMBLY**

The General Assembly shall be composed of all members, whatever their status.

The General Assembly shall meet once a year.

The Secretary shall notify the membership of the meeting at least 2 weeks in advance, and shall include the agenda.

The President of the Executive Committee shall preside and introduce the program.

The Treasurer shall present an annual report of the Association's finances, for approval by the General Assembly.

The General Assembly shall determine the next year's fees for the different membership categories.

Only topics listed on the agenda shall be discussed.

All decisions will be based on a majority vote among those who are present. There shall be no quorum.

No proxies will be allowed; only members who are present may vote.

At the end of the agenda, nominations may be made to replace the departing ExCom members.

All deliberations shall be decided based on a show of hands, except the election of members of the ExCom, which shall be anonymous.

Decisions made by the General Assembly apply to all members, including those who are absent.

#### **ARTICLE 14: SPECIAL SESSION OF THE GENERAL ASSEMBLY**

As needed, or on the request of one-fourth of the members, the President can call a Special Session of the General Assembly, in keeping with ARTICLE 11, above, and only for modifying these statutes, or for dissolution of the Association, or for acts that affect management.

Procedures for notifying members are the same as for an ordinary General Assembly.

Decisions are made on the basis of  $2/3$  of the members present.

No proxy is allowed. Only present members are allowed to vote.

#### **ARTICLE 15: INDEMNITY**

All functions, including those of members of the Office Bureau and the Executive Committee, are unpaid and voluntary.

#### **ARTICLE 16: INTERNAL RULINGS**

Internal rulings may be made, as needed, by the Office Bureau, but must then be ratified by the General Assembly. Such rules are intended to regulate matters not covered by these articles, notably those that concern the internal administration of the Association.

#### **ARTICLE 17: DISSOLUTION**

The dissolution can be declared under these terms

The dissolution can be declared when a proposition :

- a. is made by the Office Bureau
- b. then voted by the Ex-com ( in such a case a majority of  $2/3$  is required and the quorum of the Ex-com is required)
- c. then voted by the General Assembly.

In the event of dissolution, one or more liquidators shall be nominated, and the balance of the Association's assets (if any) shall be donated to a non-profit Association (or to an Association with similar objectives), in accordance with the decisions taken by the Extraordinary General Assembly that decided on the dissolution. The balance may not be donated to an individual member of the Association, even in part, except for repayment of advances made.

#### **ARTICLE 18: GRANTS AND DONATIONS**

The Association undertakes to submit accounts and financial statements whenever required by the authorized administrative bodies in relation to bequests and donations it is permitted to receive, and to allow representatives of these authorities to inspect its premises and to explain to them the function of these premises.

**Executed in Paris, October 7, 2017**



*Féral Josette, President*

06-01-2018



*Stefania Lodi Rizzini, Treasurer*